



# PROSPECTUS

Registration and Admission Form Included Inside

# TRIPADA EDUCATION TRUST

## REGISTRATION FORM / INQUIRY FORM



www.tripada.org

SECTION :      Primary     Secondary     Higher Secondary

Rannapark     Madhuvrund     Pragatinagar

(Use Capital Letters Only)

Form No.....

Admission No.....

We, Mrs..... and Mr..... desire to have our son/daughter admitted in your school :

### STUDENT'S INFORMATION

Last Name		First Name	
<input type="text"/>		<input type="text"/>	
Gender	Date of Birth	Mother Tongue	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Class to which admission is sought	Nationality	SC/ST/OBC/OTHERS	Place of Birth
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="text"/>

### RESIDENTIAL ADDRESS (POSTAL)

<input type="text"/>
<input type="text"/>

### FAMILY INFORMATION

FATHER	MOTHER
Name :	Name :
Educational Qualifications :	Educational Qualification :
Organisation address :	Organisation address :
Designation :	Designation :
Annual Income :	Annual Income :
Fax / Email :	Fax / Email :
Mobile :	Mobile :
Office :	Office :

### Registration Acknowledgment

Form No. ....

Received Registration Form in respect of .....  
son / daughter of .....

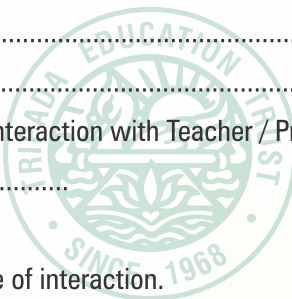
Your are required to bring your ward for an interaction with Teacher / Principal on..... at.....  
for admission to class .....

Date :

Signature of  
(Office Incharge)

Note : (a) Kindly produce this slip at the time of interaction.

(b) It is desirable that both parents accompany the child for final interaction, (if short-listed)





- Guardian's Name .....
- Relation with Child .....
- Phone No. ....
- Name of previous school attended .....
- Class in which studied in the last school .....
- Medium of instruction in previous school .....
- Result of last school attended .....
- Details of sibling studying in any branch of **Tripada Education Trust**  
 Name ..... Class ..... Campus .....
- Have you applied before  Yes  No
- Did any of your ward get admission as per RTE  Yes  No
- Reference: NEWS PAPER / FRIENDS / RELATIVES / OTHER

**PARENT'S / GUARDIAN'S**

**SIGNATURE :**

Date .....

Signature .....

Place .....

Office Incharge

**DOCUMENTS REQUIRED**

- |   |  |
|---|--|
| 1. Passport size photo of child - 3         | 5. Photo copy of Id Proof of Parents (Any One) |
| 2. Photo copy of Birth Certificate of Child | 6. Original Leaving Certificate                |
| 3. Photo copy of Mark sheet                 | 7. Photo copy of Pan Card                      |
| 4. Photo copy of child's Aadhar Card        | 8. Photo copy of Passport                      |

**ADMISSION FORM**

Rannapark / Madhuvrund / Pragatinagar

(Use Capital Letters Only)

Form No.....

Father's  
Photograph

Mother's  
Photograph

Please affix a recent  
colour photograph  
of the child



**Please register the name of my Child for admission in your school**

1. Admission sought to Class .....  
( Last Name) (First Name)

2. Child's Name in Full (**Capital Letters**)

Gender  M  F

3. Date of Birth (in figures) Date   Month   Year

(in words)

Age as on 31st May Years ..... Months ..... Days .....

4. Religion ..... Caste ..... Sub Caste ..... OBC / SC / Yes \_\_\_ No \_\_\_

5. Place of Birth .....

6. Last School Attended .....

7. Blood Group

8. Mother Tongue .....

9. Present Postal Address .....

Permanent Postal Address .....

Telephone No. (R) ..... Email : .....

10. Details of Parents : Father Mother Guardian

i. Name .....

ii. Age .....

iii. Educational Qualifications .....

iv. Occupation .....

v. Place of work .....

Telephone No. (M)..... (M)..... (M).....

(O)..... (O)..... (O).....

vi Passport No .....

viii Aadhar No. ....

**ACKNOWLEDGMENT**

Received the Admission Form & other documents from .....

in respect of Master / Miss .....

for admission to class ..... of the school for

the academic session .....

Admission Form No. : .....

Received on .....



(Signature)  
Office Incharge



**SCHOOL :**

Previous school attended, if any : ..... (recognised / not recognised)

School Transfer Certificate in Original to be submitted alongwith.

**Details of siblings studying in Rannapark / Madhuvrund / Pragatinagar**

Class / Sec.	Name of Child
.....	.....
.....	.....

Areas in which you could contribute to enrich school life in terms to time, skills etc. Please put a tick

Cultural.....	Medical.....	Media.....
Professional.....	Sports.....	Academics.....

**SIGNATURE :**

I, hereby, certify that the information given in the Admission Form is complete and accurate. I understand and agree that misrepresentation or omission of facts will justify the denial/cancellation of admission or expulsion of my child. I have read and hereby consent to the terms and conditions enclosed with the Admission Form.

.....  
Signature of Father / Mother

.....  
Signature of Guardian

Date :

**FOR SCHOOL USE ONLY**

- |   |                          |   |                               |
|---|--------------------------|---|-------------------------------|
| 1. Passport size photo of child - 3         | <input type="checkbox"/> | 6. Original Leaving Certificate           | <input type="checkbox"/>      |
| 2. Photo copy of Birth Certificate of Child | <input type="checkbox"/> | 7. Photo copy of Pan Card                 | <input type="checkbox"/>      |
| 3. Photo copy of Mark sheet                 | <input type="checkbox"/> | 8. Photo copy of Passport                 | <input type="checkbox"/>      |
| 4. Photo copy of child's Aadhar Card        | <input type="checkbox"/> | 9. Category: RTE <input type="checkbox"/> | Open <input type="checkbox"/> |
| 5. Photo copy of Id Proof of Parents        | <input type="checkbox"/> |   |                               |

**Cheque Details :**

- Date .....
- Cheque No. ....
- Bank .....

- G.R. No. ....
- Date of Admission .....
- Sign of Principal .....

Date : .....

# MEDICAL FORM

Form No.....

Admission No.....

Note : Please keep us informed of changes in address and also of any other information concerning the health of your child relevant to his/her care during school hours.

Please affix a recent colour photograph of the child



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[PLEASE WRITE IN BLOCK LETTERS ONLY]

## STUDENT'S INFORMATION

Last Name	First Name
<input type="text"/>	<input type="text"/>

Gender	Date of Birth	Class	Section	Age
<input type="radio"/> Male <input type="radio"/> Female	<input type="text"/> D <input type="text"/> M <input type="text"/> Y	<input type="text"/>	<input type="text"/>	<input type="text"/>

## RESIDENTIAL ADDRESS (POSTAL)

<input type="text"/>
<input type="text"/>
<input type="text"/>

## PHONE Nos. :

Resi. :
Off. :
Emergency Mobile :

## MEDICAL INFORMATION :

Blood Group ..... Particular Medication ..... Special Conditions : .....

### Height

Immunization Status (Attach Photocopy of Immunization Card)

<input type="checkbox"/> BCG	<input type="checkbox"/> Measles
<input type="checkbox"/> OPV	<input type="checkbox"/> MMR
<input type="checkbox"/> DPT	<input type="checkbox"/> Typhoid
<input type="checkbox"/> Booster for OPV	<input type="checkbox"/> Hepatitis B
<input type="checkbox"/> Booster for DPT	<input type="checkbox"/> Any Other

### Weight

Allergies if any, to medicine OR food

<input type="text"/>
<input type="text"/>
<input type="text"/>

Birth History Complication / History of major illness, if any :

<input type="text"/>
<input type="text"/>

Other major medical ailments / History

<input type="text"/>
<input type="text"/>

With Stamp

<input type="text"/>
----------------------

Signature of Father / Mother

Date : .....

Signature of Guardian

Date : .....

Signature of Family Doctor

Regn. No..... Tel. : .....

Date : .....





# TERMS AND CONDITIONS

Office Copy



www.tripada.org

## 1. Rules & Regulations

- 1.1. Registration Form to be filled in and submitted to the School Office before the end of the Registration period.
- 1.2. Dates for counseling will be given at the time of registration. The school authorities reserve the right to change the date and time of counseling.
- 1.3. Mere issue of form or registration does not imply admission. Admission is subject to availability of seats.
- 1.4. Photocopy of Birth Certificate issued by Municipal Corporation or the concerned civic authority must accompany with the originals duly attested.
- 1.5 Incomplete or illegible Registration Forms, without photographs will not be processed / accepted.
- 1.6 Age for admission to Std I as on June of the academic session in which admission is sought should be 5 years and above. Age should be properly specified in the form.

## 2. Admission Procedure

### Admission formalities

- (a) Parents are requested to fill carefully and submit the Admission form at the time of payment of fees .
- (b) The date of birth of the child is required to be supported by the Birth Certificate in original issued by the Municipal Corporation/Local Bodies as applicable along with a certified Photostat copy there of. An affidavit or any other evidence is not acceptable in support of birth Certificate. It has to be attached with the admission Form.
- (c) Candidates whose names are included in the list must pay the fees by the dates indicated on the list, otherwise admission will automatically stand to cancel.
- (d) Selected candidates will be informed through phone , SMS or via Email.
- (e) After Scrutinizing the admission form , there will be parents interaction with the principal.
- (f) The child will be granted the student identify card only after all admission formalities have been completed.
- (g) Parents have to report at the reception counter on the dates specified in the joining instruction.
- (h) The child has to report in complete School Uniform, along with books and stationary as prescribed by the school.
- (I) Admission fees in any case will not be refunded (even if the child has not attended for a single day ) .
- (j) The Management will be the final authority for confirmation of admission.
- (k) The Management has whole and sole rights of the school rules. Parents cannot dictate them.
- (l) The school will not accept any kind of unwanted behavior in order to maintain peaceful school environment.

This follows:

- a] loud / offensive / abusive language
- b] threatening of any kind to staff members or school authorities or destroying school property
- c] In case if parents misbehaving, the school has the right to issue LC to the student

## 3. Fees

- 3.1 Fees once paid are not refundable for any reasons whatsoever.
- 3.2 Every year there will be an increase of fees by 10%. Every year you will have to pay the new fees within fifteen days of the school reopening to confirm your admission. In case of any changes-management deserves the right to take the decision.
- 3.3 Management is bound to follow the rules laid by Government. The fees decision will be taken accordingly and has to be accepted.



#### 4. Right to Alteration / Modification

4.1. The Management reserves the right to modify, after and / or include any other terms and conditions that may deemed fit in the interest of the institution, which will be duly informed to the parents. Subject to Ahmedabad Jurisdiction.

#### 5. Medical Facility

5.1 The school provides facilities of First-Aid only.

5.2 The school cannot be held responsible for injury suffered by a child. No reimbursement charges would be made towards any medical treatment.

#### 6. Absence from School

6.1 No student will be allowed to go home during the school hours for the purpose of attending a marriage or to consult a doctor, except prior permission has been granted.

6.2 Student should produce a leave application and get it sanctioned for availing it.

6.3 Student who will remain absent for more than a month should submit the medical certificate if the student has been unwell.

6.4 If the student remains absent for three months, then his/her name will be deleted without any intimation from the Register. In such situation it is the responsibility of the parents to inform in the office in the documented form and fees must be paid in such cases.

#### 7. Illness

The child who is unwell and has sickness / diarrhoea / fever should not be sent to school.

In the case of communicable diseases, the school should be notified immediately.

#### 8. Discipline

8.1 Discipline is an important element in providing an ideal class room.

8.2 Discipline is most effective when parents and the school work together to bring about desirable behavior and we therefore will consult with parents at every opportunity.

#### 9. Attendance

Regular and punctual attendance in school is essential for the progress and level of achievement of every pupil and is encouraged by all staff members. If a pupil is absent due to illness, parents are requested to inform the school, with written application and submit medical certificate without fail to the class teacher. If a pupil is likely to be absent for reasons other than illness, teachers and the office need to be notified so that the teacher prepares work for the pupil. The school is not responsible for preparing advance work without adequate notice.

#### Important information

- No Certificate / Testimonials are to be submitted along with any form unless specified.
- This form is only for Registration of admission.
- No Registration fee is to be submitted with this form.

#### Disclaimer :

All the above terms and conditions are subject to amendment from time to time as per the decision of the management.

The decision of the management shall be final in all matters pertaining to the admission process and policy of the school.

Parents' Sign \_\_\_\_\_

Date \_\_\_\_\_

Name of the child \_\_\_\_\_

# TERMS AND CONDITIONS

Parents copy



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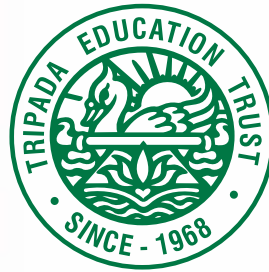
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Parents' Sign \_\_\_\_\_

Date \_\_\_\_\_

Name of the child \_\_\_\_\_



Visit us : [www.tripada.org](http://www.tripada.org)  
Email : [info@tripada.com](mailto:info@tripada.com)



**TRIPADA HIGH SCHOOL - CAMPUS**

Rannapark, Ahmedabad-61

Phone : 079-27474759, 27436942



**TRIPADA DAY SCHOOL - CAMPUS**

Pragatinagar, Ahmedabad-13

Phone : 079-27476636, 27436934



**TRIPADA INTERNATIONAL SCHOOL - CAMPUS**

Madhuvrund Society, Ahmedabad-61

Phone : 079-27477632, 27435480